## UNDERGRADUATE EDUCATION AND ADVISING 200 SOCIAL SCIENCES & HUMANITIES BUILDING

COLLEGE OF LETTERS AND SCIENCE DEANS OFFICE, UC DAVIS

## **Dean's Certification Request Form**

(Dean's Letter of Recommendation)

Instructions: Complete and submit the prospective school's form, if they have one. Complete this form in full and email all documents to Cheryl Bentz <a href="mailto:ccbentz@ucdavis.edu">ccbentz@ucdavis.edu</a> or submit the form in person to Room 200, Social Sciences & Humanities Building.

**Note:** Once received it may take 5-10 business days for processing. You will be notified by email once your certification letter has been mailed to the address(es) provided below.

Name:			ID#:
Phone:			Email:
Please Send Cer	tification To:		
School:			
Department:			
Address:			
City:	State:	Zip:	
School:			
Department:			
Address:			
City:	State:	Zip:	
School:			
Department:			
Address:			
City:	State:	Zip:	